



Your Profession is Our Business

## ILOTA 2016 Conference Proposals

### Information and Instructions

Adapted from AOTA

#### Information we collect

- ◆ **Name, credentials, facility, & contact information of primary presenter.**
- ◆ **Names, credentials, & emails for additional presenters and contributing authors.**
- ◆ **Title** of presentation, **Type** of presentation (3-hr workshop, 1.5-hr short course, research platform, or poster), **Target Audience**, and **Content Areas**
- ◆ **Short Description**—Overall purpose of the educational session (3-5 Sentences to be included in brochure)
- ◆ **Abstract** - Clearly state the purpose and content of your presentation. Make sure to describe how this topic demonstrates evidence-based practice and is relevant to occupation-based practice
- ◆ **Learning Objectives** – 3 or 4 learning objectives that complete the statement “At the conclusion of the session, the attendee shall be able to...”
- ◆ **Qualifications of Presenters**— brief summary of experience related to topic area
- ◆ **Description of Presentation Method and Strategies** - Examples include lecture and discussion followed by any of the following: role playing, simulations, case studies, small groups, integrating technology
- ◆ **Citations/ References** - Minimum of three journal articles, texts, chapters, or other sources that demonstrate that this presentation is current and evidence-based.

#### What to consider

- ◆ Submit a topic that you know and are passionate about
- ◆ Choose a topic category that draws more sessions
- ◆ Consider a submission with a colleague
- ◆ Be **THOROUGH** in completing the requested information
- ◆ It is suggested that you complete all requested information in a separate document, then copy and paste the information into the online submission form, as incomplete forms may not save
- ◆ Check spelling and grammar!
- ◆ Call for papers will be live through April 30, 2016 on the ILOTA web site at [www.ILOTA.org](http://www.ILOTA.org)
- ◆ Submissions will be reviewed between May 1, 2016 through May 31, 2016
- ◆ Presenters will be notified in June and program completed by July
- ◆ Please note that email is the **ONLY** form of communication with speakers

**October 27—29, 2016**

**Hilton Lisle/Naperville**



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## **ILOTA 2016 Conference Proposals**

### **Information and Instructions (continued)**

Adapted from AOTA

#### **Target Audience**

- ◆ **Student**- Geared toward students currently enrolled in an OT or OTA program .
- ◆ **Entry level** - Geared toward practitioners with little or no knowledge of the subject matter. Focus is on providing general introductory information.
- ◆ **Intermediate** -Geared toward practitioners with a general working knowledge of current practice trends and literature related to the subject matter. Focus is on increasing understanding and competent application of the subject matter.
- ◆ **Advanced** - Geared toward practitioners with comprehensive understanding of the subject matter based on current theories and standards of practice as well as current literature and research. Focus is on recent advances and trends, and/or research applications.

#### **Content Areas**

|                     |                            |                             |
|---------------------|----------------------------|-----------------------------|
| Academics/Education | Administration             | Adult Physical Disabilities |
| Community Practice  | Developmental Disabilities |                             |
| Early Intervention  | General                    | Geriatrics                  |
| Hand Rehabilitation | Mental Health              | Pediatrics                  |
| Schools             | Technology                 | Work Rehabilitation         |

#### **Evaluation Criteria**

All ILOTA Conference proposals are submitted for peer review through the conference committee. Proposals are rated on the following criteria:

- ◆ The topic is timely
- ◆ Topic demonstrates relevance to occupation-based practice or occupational therapy
- ◆ Topic demonstrates consistency with available literature and evidence
- ◆ There is a clear, reflective component identified
- ◆ Learning objectives are appropriate and clearly stated
- ◆ Abstract synopsis articulates purpose and content of presentation
- ◆ Content of session are congruent with the designated level of learning (e.g. introductory, intermediate, advanced)
- ◆ Proposal is coherent
- ◆ References are current and relevant

**Call for Papers closes April 30, 2016**

**Submissions will be reviewed between May 1, 2016 through May 31, 2016**