



**ILLINOIS OCCUPATIONAL THERAPY ASSOCIATION
 FULL BOARD MEETING AGENDA
 May 18, 2024 Location: Zoom Meeting**

Members Present	Members Absent
Beverly Menninger – President Michelle Hanawalt – Director of Communications Anne Kiraly-Alvarez – Director of Membership Brenda Koverman – Director of Advocacy George Buckley - Executive Director Ashley Stoffel – Archives Co-Coordinator Nancy Richman – Reimbursement Coordinator Gail Fisher – Awards Coordinator Present La'Taria Overstreet – Professional Development Coordinator Sarah Zera - CE Coordinator Present Bridget Hahn - Community Outreach Coordinator Present	Robin Jones - Secretary Dalmina Arias – Director of Finance Maud Makoni– AOTA RA Representative & Orthopedic & UE Rehab SIS Co-coordinator Hannah Kaytonah - Nominations Coordinator John Dudzik – Leadership Development Committee Chair Kathy Preissner – Archives Co-Coordinator Lauren Adrian – Newsletter Coordinator Taylor Lerman - Social Media Coordinator Phyllis Hughes - Fieldwork Coordinator Kate Soens – Board Recruitment Coordinator Emma Penn - Public Policy Coordinator Erin Suchy - Networking Coordinator Mia St. Clair - Accessibility Coordinator Cassandra Jackson – Bylaws Coordinator Lauren Nale – CE Approval Co-Coordinator Kiah Atkinson- Student Conclave Co-Coordinator Emily Harstad– Student Conclave Co-Coordinator Sara Kopera – Blog Coordinator Pooja Patel – Gerontology SIS Coordinator Piper Hansen – Academic Education SIS Co-Coordinator Alison Baker – Pediatrics SIS Co-Coordinator Maureen Karwowski - Early Intervention SIS Co-Coordinator Sam Wallenberg – JEDI SIS Co-Coordinator Maddy Nave - Mental Health SIS Co-Coordinator Ryan Thomure – Mental Health SIS Co-Coordinator & Academic Education SIS Co-Coordinator Moira Bushell – School-Based Practice SIS Co-Coordinator
SIS Coordinators: Nancy Richman - Administration and Management SIS Co-Coordinator Kathleen Ellis – Assistive Technology SIS Co-Coordinator Clare Giuffrida – Early Intervention SIS Co-Coordinator Ruby Loera – OTA SIS Coordinator & Home and Community Health SIS Co-Coordinator Lillian Chen-Byerley – JEDI SIS Co-Coordinator Present Rita Moore – Developmental Disabilities SIS Coordinator Frank Czuba– Administration and Management SIS Co-Coordinator Joy Hyzny – Assistive Technology SIS Co-Coordinator Monika Robinson – Home and Community Health SIS Co-Coordinator	

<p>Laura Carlos - Orthopedic & Upper Extremity Rehab SIS Co-Coordinator Ashley Hettlinger – Pediatrics SIS Co-Coordinator Alexandra Wax - Neurorehab SIS Co-coordinator</p>	<p>Samantha Holzschu – Sensory Integration SIS Co-Coordinator Kyra Bariller - Sensory Integration SIS Co-Coordinator</p>
<p>Guests: Maureen Mulhall</p>	<p>Frank notes on the agenda for today, Frank Czuba is listed as Academic and Education co coordinator but is actually Admin and Mgmt Co-coordinator- He is present</p>

Topic	Notes	Action Items & Person Responsible
Call to Order	Beverly called the meeting to order at 9:01am.	
Welcome and Introduction of New Board Members and Guests		
Roll Call	See members/guests present above.	
Approval of Minutes	Motion to approve the February 17, 2024, Full Board Meeting Minutes. (See attached)	Brenda and Anne
President’s Report: Beverly Menninger	Strategic Planning Update Board Nominations	<p>There will be a strategic planning meeting where the outgoing and incoming board will be at to address strategic planning.</p> <p>Please see the website for board nominations and apply if interested. Nominations are currently open.</p>
Director of Advocacy Report:	Current Initiatives:	The Grassroots campaign for compact act is being worked on (Nancy and Brenda are

<p>Brenda Koverman and Maureen Mulhall</p>	<ol style="list-style-type: none"> 1. Compact Act-we are organizing a grassroots advocacy campaign to gain support of other legislators. We have sent out ~200 emails and 2% (or 4 OTPS) have agreed to participate. 2. Loan forgiveness for MH workers-Awaiting responses from Julie C and Maureen. Julie informed me a meeting was set and I volunteered to attend. Maureen stated she will review and I have sent a few reminders. 3. OT Practice Act direct access language revision- Maureen stated an amendment will get be submitted by April to May. Awaiting response. 4. OT Practice Act Rules-Per Maureen, we are closer now, but unclear when this will occur. 5. CB waivers-please refer to Monika R report for details. The group is trying to organize details to increase use of waivers. 6. New Bill-Preceptor reimbursement for qualified MH workers when supervising students-AOTA replied that this will need federal approval to implement. 7. EI-refer to Clare and Maureen K for details-following and determining most appropriate response from ILOTA as different EI stakeholders have varying actions and data/reports that need further verification and review before supporting their requests. 8. Transportation needs initiative with IPTA <p>Suspended/Terminated efforts:</p> <ol style="list-style-type: none"> 1. OP Medicaid rates-Lobbyists from 3 associations did not contact department 2. Medicaid expansion in schools-no leader to continue efforts 3. Right to repair-no response needed after review of bill 	<p>working with Maureen and AOTA. They sent out emails to 90-100 people in ILOTA to ask if they would participate in the campaign. So far it has a lower response of 4 people. They are meeting with a small task force, and Daniel Marcos has been communicating on this. Figuring out next steps, if they need more people to participate or what they will do.</p> <p>The House and professional regulation decided there wasn't any urgency to move forward with legislation, they were looking for emergency legislation and it did not meet that standard. The item being discussed is the 10 business days versus 10 treatment days language. We may be able to veto in fall otherwise we have to wait for spring. So reach out with stories of if this is impeding practice. And this language only affects those people who aren't exempt from needing a referral.</p>
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<p>Director of Communications Report: Michelle Hanawalt</p>	<p>1) Thank you to Lauren for Newsletter Coordinator as she wraps up.</p> <p>2. Search for New Newsletter Coordinator</p> <p>3.) Upcoming social media posts:</p> <ul style="list-style-type: none"> ● Jaewon Kang from U. of I Urbana-Champaign got the Nedra Gillette Endowed Research Fellowship ● Kelsey Watters from SRA Lab got Emerging and Innovative Practice Award ● Molly Bathje FAOTA ● speech-language pathologist day (5/18/2024) ● ILOTA award nominations for 2024? ● July is disability pride month ● elections ● World Environment Day (June 5) ● June is Pride Month ● Information regarding heat exhaustion ● Quarterly full board meeting ● Juneteenth ● continuing ed opportunities ● Father's Day <p>4) Thanks to a) ll who are submitting newsletter articles. If any SIS or others would like to submit please reach out</p>	<p>Social Media has worked to build the Instagram and Facebook accounts to include students, faculty, blog posts, continuing education opportunities, informational posts, reminders, conclave, AOTA conference, holidays, and newsletter descriptions. The Instagram page now has a few reels which include images from the AOTA INSPIRE conference, the conclave, and continuing education posts. Posts are automatically uploaded to Facebook through Instagram, and we have reached over 1000 Instagram users in the last 30 days, most being from the Chicagoland area.</p> <p>-Posts with the most attention thus far have included specific OT month posts with different people, and information posts, such as the multiple sclerosis post, world health day, and world down syndrome day.</p> <p>-I personally am working with Dr. Mahaffey to create a few posts about the ILOTA leadership development program, and have been in brief contact with John Dudzik as well. I intend to include these in late June-early July.</p> <p>Blog posts upcoming topics include neurodiversity from a neuro affirming practice and a post on summer sensory activities.</p>
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<p>Director of Finance Report: Dalmina Aria</p>	<p>Financial Update</p> <p>1) Account Balances as of 5/14/24 10:00 AM: Checking: \$136,574.05 Debit: \$3,283.58 CD: \$5,170.17 Money Market: \$78,750.70 Total: \$223,778.48</p> <p>See attached reports:</p> <ul style="list-style-type: none"> ● Profit and Loss Statement April 2024 ● Budget vs Actuals: Profit and Loss Statement September 2023 through January 2024 <p>2) Budget Requests: Due June 15, 2024 (See attached Budget Request Form)</p> <p>3) ILOTA Annual Conference Update</p>	<p>George reports. We will make 3,000 to 4,000 on their last event with Sara Zera.</p> <p>The CE required courses aided membership numbers but helped our organization's financial health.</p> <p>Please contact Dalmina by June 15 for your budget requests.</p> <p>Conference committee has met 3 times and decided on a 2 day conference. The conference is back at NIU conference center. Please remember May 23 is the deadline for papers. As of now the conference will have 1.5 and 3 hours, posters and visual sessions. The committee has 3 different people they have talked with for the keynote speaker. The committee will be checking out who the keynote will be and the committee is looking over that now. There still is no conference coordinator. Currently, George</p>

		guides the meetings and the meetings have been moving along. There are currently 40 proposal reviewers. Please reach out if anyone would like to be on the committee in the next few months.																														
Director of Membership Report: Anne Kiraly-Alvarez	<p>Membership report:</p> <table border="1" data-bbox="506 396 982 1170"> <thead> <tr> <th>Category</th> <th>May 15, 2024</th> </tr> </thead> <tbody> <tr> <td>Admin</td> <td>3</td> </tr> <tr> <td>Associate</td> <td>3</td> </tr> <tr> <td>Honorary Lifetime</td> <td>7</td> </tr> <tr> <td>Multistate</td> <td>33</td> </tr> <tr> <td>OT New Practitioner</td> <td>135</td> </tr> <tr> <td>OTA New Practitioner</td> <td>39</td> </tr> <tr> <td>OTA</td> <td>136</td> </tr> <tr> <td>OTA monthly</td> <td>29</td> </tr> <tr> <td>OT</td> <td>865</td> </tr> <tr> <td>OT Monthly</td> <td>97</td> </tr> <tr> <td>Retiree</td> <td>18</td> </tr> <tr> <td>Student</td> <td>467</td> </tr> <tr> <td>TOTAL</td> <td>1832</td> </tr> <tr> <td>Difference (from 4/16/24)</td> <td>0</td> </tr> </tbody> </table> <p>New membership benefit SIS networking events</p>	Category	May 15, 2024	Admin	3	Associate	3	Honorary Lifetime	7	Multistate	33	OT New Practitioner	135	OTA New Practitioner	39	OTA	136	OTA monthly	29	OT	865	OT Monthly	97	Retiree	18	Student	467	TOTAL	1832	Difference (from 4/16/24)	0	<p>Upcoming CE webinars in June and July will be free for members. This is an effort to increase membership benefits and drive up membership numbers. After these two webinars, we will revisit continuing this benefit into the next fiscal year.</p> <p>If you are interested in scheduling a networking event for your SIS, reach out to Anne and get something on the books for the summer.</p> <p>Looking at SIS working to have a free CE Virtual event per year.</p>
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Awards Coordinator: Gail Fisher	<p>I am now the coordinator/chair of the committee since Abi had to resign, and I had been on the committee for two years. There are 3 new members: Mae Brandon, Jenn Reedy, and</p>	<p>Create a social media post on making those nominations. Also, make a social</p>																														

	<p>Erin Simpson, as well as one returning member, Jeanne Rehr. The committee revised the 5 page table which details the 14 awards with their purpose, description, eligibility, and criteria. We did a lot of reformatting to make it easier to read and more consistent across all awards, and revised the order of the awards to move the 5 new awards from last year closer to the top, and clustering some awards together. The only change in content, approved by the executive board, was eliminating mention of the number of awards that would be given for each category. The number given will typically be one, but there may be circumstances to award two if both nominees were equally qualified, or excelled in two different roles or criteria categories.</p> <p>We made several other changes:</p> <ul style="list-style-type: none">• The previously titled letter of support was renamed nomination statement, and it will now be uploaded as a Word or pdf document rather than pasted into a text box, the same process as the resume/CV.• The nominee's address and phone number will be optional.• The nomination period is now May 1 through August 31, to provide more time and accommodate limited summer work hours for school system OTPs and some faculty. <p>The committee requested several awards website changes that were made by George:</p> <ul style="list-style-type: none">• Move the previous award recipients to a separate link on the awards page to emphasize the descriptions of the awards• Reorder the award listing to move the 5 new awards added last year closer to the top, in the same order as the table.	<p>media post on the August 31, 2024 deadline soon.</p>
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	<ul style="list-style-type: none"> • Clarify the instructions to the nominator that they should describe how the nominee meets the award criteria in the table <p>Please help us get the word out! Forward the email that George sent with links to the ILOTA Awards website and nomination form on May 9 to OTPs that you work with or know. The committee will be reaching out to OTR and OTA academic program directors and the Chicago Area Clinical OT Directors Group to solicit nominations. Board members are also encouraged to nominate a colleague, community partner, or student. We especially want to encourage nominations of OTAs and OTPs outside of Chicago. If you're not sure which award is the best match for the person you have in mind after reviewing the awards table, email the office at the link on the awards page, George will forward your email to me and I'll get back to you.</p>	
<p>Community Outreach Coordinator – Bridget Hahn</p>	<p>Pre-OT mentoring program, community outreach efforts</p>	<p>Twelve community events have been attended by volunteers, reaching hundreds of students. The majority of the events occurred in Chicago. However, Springfield and Rockford have also had events. The committee is planning to attend summer events to promote the profession and to continue efforts to recruit volunteers to attend events.</p> <p>Resources created, including infographics both for OT/OTA/OTS volunteers to share about the profession and for potential applicants. The committee is working on an ILOTA webpage to make resources available to all.</p> <p>The Pre-OT Mentoring Program matches potential OT applicants with current</p>

		<p>OT/OTA/OTS. It is in its second year. In the first year, 14 mentees were paired with an OT/OTA and OTS. The first year was well received. Currently, 17 mentees are participating.</p>
<p>Updates from SIS Coordinators and Committee Coordinators</p>	<p>Clare Giuffrida - Early Intervention SIS – 1. EI SIS - With input from BK, DOA and EI SIS we are mapping lines of communication that will occur if there is an EI issue brought forth by an individual about EI or a group outside the organizational structure of the ILOTA EI SIS such as the EIC that wants the support of ILOTA. on a EI issue. 2. EI SIS -Defining annual objectives with focus on developing ILOTA web site, resource page and CE 3. Disseminating information on and formulating ILOTA response to Cross State Research Report on Early Intervention Recommendation - Task force forming</p> <p>Joy Hyzny – Assistive Technology SIS - Co-Chair, Kathleen Ellis, will be attending the ILOTA Conference this year and plans to submit a presentation proposal. An article for the Communique has been submitted by an OT Practitioner who works for the Illinois Assistive Technology Program.</p> <p>Frank Czuba and Nancy Richman – Administration and Management SIS – Frank Czuba is working with group of students to develop an FAQ to go onto the website. George thanked Frank and Nancy for their assistance with responding to member/non-member inquiries that come in through the ILOTA email for assistance.</p> <p>Maude Makoni – RA Rep – Report as last meeting as AOTA Representative from Illinois</p>	<p>Frank and Nancy-The students helping with this group are now practitioners which is great. Kelly Honan has been helping with this effort. If there are areas of interest please reach out. A few things they are looking at are licensure questions, CEU questions, compact questions and policy questions on emerging practice questions. Please reach out bc they would like to put</p>

	<p>Maude Makoni and Laura Carlos – Orthopedic and Upper Extremity SIS – Verbal Report</p> <p>Monika Robinson – Home and Community Health SIS - update on HCBS waiver efforts in IL</p> <p>Lilian Chen-Byerley – JEDI SIS - .</p> <ol style="list-style-type: none"> 1) Membership participation for meetings help, suggestions 2) Need for new cochairs 3) Help w media and updating existing communication mechanisms for JEDI dissemination of information resources and events 	<p>out FAQ on the website to get out to people. Jen and Frank will put together something for staff burnout for conference because they have heard that is coming out and will be contributing to the upcoming newsletter. George notes that Frank and Nancy answer these questions promptly and sometimes 2 or 3 a morning.</p> <p>Monika- Running another CEU event and will submit budget</p> <p>Laura- Are revamping, collecting data what people are needing and looking for. Have a hand therapy event in the first week of June for a fundraiser walk.</p>
<p>Secretary Report: Robin Jones</p>	<p>Reminder: Please be sure to submit your items for future Full Board meetings in a timely manner so that they can be added to the agenda for everyone to prep prior to the “Live” meeting.</p>	
<p>Other Business</p>		
<p>Adjournment</p>	<p>Motion to adjourn the meeting was made by 11:08 Adjourned at 11:08</p>	