



ILOTA Quarterly Board Report Form – May 2022

This report summarizes the actions taken by ILOTA Board members toward each of ILOTA’s strategic plan objectives since the previous Full Board meeting.

Focus Area 1: Inclusion and Diversity	
<i>1.1 - Increase opportunities for members to engage in various volunteer and educational events related to inclusion and diversity</i>	
Ongoing	JEDI SIS established the Dear JEDI Column within the Communique -JEDI SIS Coordinator Dalmina
2/22/22	“Increasing Occupational Therapy Awareness Among Elementary, Middle, and High School Students: Moving Forward”-JEDI SIS Coordinator Dalmina & Community Outreach Committee
3/10/22	ILOTA Student Conclave presentation- “Clinical Conundrums Unraveled: Addressing Bias and Discrimination in the Classroom and Clinical Practice” - JEDI SIS Coordinators Dalmina, Divya, Lillian, Sam & other invited presenters
3/22/22	“Healthcare Disparities for Immigrants” presentation- JEDI SIS Coordinator Lillian
4/26/22	“Transgender Health” presentation by Annie DeRolf and JEDI SIS Coordinator Sam
Ongoing	Assisted in creation of social media post about the new JEDI SIS (includes mission, vision, objectives, etc.) –JEDI SIS Coordinators Dalmina, Sam, Divya, Lillian
Ongoing	Elementary, Middle School, High School Outreach (creating a collaborative plan with other SIS and COTAD connections on HS outreach) – JEDI SIS Coordinators Divya, Sam, Dalmina, Lillian
Ongoing	Ran the first “Ask JEDI” column in the Communique- Newsletter Coordinator
<i>1.2 - Develop equitable representation and advocacy throughout the state</i>	
Ongoing	EI SIS and EI coalition meet once a month to be responsive to membership concerns, practice issues and legislative bills impacting EI service delivery, and EI issues. EI SIS supports the five cornerstones of the ILOTA strategic plan (membership, diversity and inclusion, communication, best practice and organization and structure).
Ongoing	EI coalition members participate in monthly ongoing meetings representing both urban and rural regions of the state, academic facilities, private practices, and community agencies providing early intervention services. EI coalition members communicate with and attend early childhood agency meetings with other EI agencies and advocacy groups to foster communication and collaborations (Illinois Interagency Council for Early Intervention (IICEI), the Governor’s Office of Early Childhood Development GOECD, Raising Illinois, We the Village. Start Early, and Raising Illinois town Halls and Regional Action Council Meetings).
May 2022	OT Compact committee has wide representation in terms of practice setting and geography
<i>1.3 - Ensure diverse representation in all communications</i>	
Ongoing	EI SIS Instagram coordinator works with Social Media committee to reach out to EI providers throughout the state on a weekly basis.
Ongoing	Recognition of diverse holidays and recognition days on ILOTA’s social media- Social Media Coordinator

2/28 & 4/26	Blog posts focused on contributions of Black OT practitioners to OT profession and reflection on how OTPs can address racism in healthcare- Blog Coordinator
1.4 - Promote diverse membership on the board and sub-committees	
2/26	Implemented new bylaws with gender inclusive language, promoting inclusion for members of all gender identities
5/9/22	The Nominations process for four Executive Board positions will be starting later this month. The positions are: Secretary, Director of Communications, Director of Membership, and Director of Finance-Elect. The Nominations Chair will collaborate with the Executive Director, the President, President Elect, and the Recruitment Coordinator throughout this process. Communication regarding the nominations will occur via ILOTA emails, social media, the website, and personal contacts. We are still interested in forming a Recruitment/Nominations Committee and welcome any interested members.
Ongoing	See above 1.2 for EI coalition
1.5 - Improve accessibility of ILOTA communications, events, and education	
Ongoing	Establishing process to include Alt Text in upcoming issue of Communique to increase accessibility- Newsletter Coordinator
Ongoing	Blog consistently includes Alt Text with images- Blog Coordinator
April 2022	EI SIS hosted an informal town hall for all EI providers during April.

Focus Area 2: Membership	
2.1 - Increase member engagement in SIS groups/committees	
May	AT SIS Committee Members have discussed submitting one article for the Communique (topic TBD but may be related to the value of OT's in the AT role), along with a proposal for the ILOTA Conference related to notetaking and a topic for Conversations that Matter. Proposals for the conference will be submitted on or prior to 5/15/2022.
May	Mental Health SIS collaborated with social media to promote Mental Health Month and MHSIS activities- Social Media Coordinator
April	Featured OT practitioners and students throughout the month in recognition of OT month. Social Media Coordinator
April & May 2022	Sent out follow up email to HCH SIS survey recipients who replied they would be interested in coordinating events or being presenters
April & May 2022	EI SIS hosted an informal town hall for all EI providers on April 19 to increase ILOTA visibility and to engage ILOTA EI providers and non-ILOTA EI providers in ILOTA EI SIS and share concerns. EI SIS Instagram coordinator works with Social Media committee to reach out to EI providers throughout the state on a weekly basis.
2.2 - Create ILOTA networks to support advocacy	
Ongoing	JEDI SIS provides opportunities for 4 COTAD Chapters to share and discuss their goals and events for the year to promote dialogue on common shared values towards JEDI within OT. – JEDI SIS Coordinators Dalmina, Divya, Lillian, Sam

5/22	CE Coordinator Supported JEDI SIS to provide CE course re: Trans Health, requested health disparities/ social determinants of health from JEDI SIS. Planned Alternative OT Careers CE event for September and “Multi-model approach to crafting and Occupational Profile event for November. Collaborating with CO-OP to bring in person cert. course hopefully in Spring.
May 2022	HCH SIS addressing issue of pre-screening for OT orders in HH referrals (e.g., seeking input from rehab managerial positions in HH to understand referral process for OT orders); solicited input from IL OTPs on social media, plans for email blast through ILOTA as well. Need to coordinate efforts with AOTA, Kristen Neville (recent postings on CommunOT on this topic)
Feb-May 2022	<ul style="list-style-type: none"> • EI Coalition completed a template with a listing of members associated with representatives and senators in their district for advocacy efforts. • EI Coalition joined the March 2022 virtual session with WE the Village and general lobbying day for early childhood care. • EI coalition members attended Raising Illinois regional meetings to participate in the possible upcoming changes in EI service delivery.
May 2022	<p>Director of Advocacy Priorities include:</p> <p>EI Scope of Practice Medicaid reimbursement Mandated reporters Disability placards</p> <p>Issues addressed: Music therapy bill Athletic trainers bill Compact Act</p> <p>Other activities: Organized Medicaid Task Force Planning Compact Task Force</p>
<i>2.3 - Increase CE content available on the LMS</i>	
5/22	Created PPT walkthrough for providers to fill out CE request form
<i>2.4 - Develop methods to increase membership</i>	
March-May 2022	<p><i>Awards Committee:</i></p> <ul style="list-style-type: none"> • <i>Actively searching for new Award committee members – new email (5/9??) did not contain Awards recruitment, but definitely still need 2-3 more.</i> • <i>Worked with George to update the Awards process through MemberClicks.</i>

	<ul style="list-style-type: none"> • <i>Prepped social media for release of announcements prior and got the ok to open nominations. Will be open May 1-July 31.</i>
2.5 - Develop methods for maintaining membership	
Feb 2022	<p>1) Establish a standardized calendar of events for LDP cohort members (e.g., educational sessions, liaison meetings, cohort activity due dates such as charter, ILOTA panel presentation).</p> <p>Status: Progressing on objective. Calendar format created although specific dates for all events not set.</p> <p>(Membership; Leadership Development Program Coordinator)</p>
April 2022	Implemented various free OT Month activities for members
May 2022	<p>2) Establish standardized LDP committee calendar including committee meeting dates, CE sessions, cohort application and decision-making dates.</p> <p>Status: Progressing on objective. Set dates for meetings, cohort applications – met</p> <p>Progressing on decision-making dates with recognition of need to coordinate with other elements of ILOTA (communications, budget, etc.).</p> <p>(Membership; Leadership Development Program Coordinator)</p>
2.6 - Develop collaborative partnerships with potential sponsors or advertisers	
April 2022	Executive board subcommittee finalized proposed sponsorship packages

Focus Area 3: Organization and Structure	
3.1 - Create standardized structure for responding to advocacy issues	
Feb/ongoing	Director of Advocacy regularly attends ILOTPAC meetings and has worked with the PAC to establish the standardized structure.
3.2 - Clarify policies, procedures, and position descriptions for all ILOTA Executive and Full Board members	
2/26/2022	Successful vote for the new bylaws completed
2/26/2022	New bylaws are in place and up to date with consistent terminology and inclusive to all roles.
May 2022	Updated position descriptions to reflect updates in bylaws
3.3 - Maintain standardized budget processes for all events	
Ongoing	Budget processes followed for Feb-May events
3.4 - Update/maintain relevance of website content	
April 2022	Rolled out new website
Ongoing	Systematic reviews of website content to ensure frequent updates to website content
Ongoing	Continuous resource development (webinars, practice guidelines, infographics) is occurring on ILOTA EI SIS website and on google drive for EI SIS committee members and ILOTA membership.

Focus Area 4: Communication	
4.1 - Improve communication and responsiveness of ILOTA to legislative events	

Ongoing	See below 4.3 for EI SIS and EI coalition efforts
<i>4.2 - Maintain financial transparency communication to ILOTA members</i>	
Ongoing	Provide monthly financial update in board minutes
<i>4.3 - Develop collaborative alliances with other states and professions</i>	
Mar-May 2022	<ul style="list-style-type: none"> • Through efforts of EI coalition ILOTA president with 1000 other national and state organizations and 1500 leaders signed open letter to the nation on behalf of Infants and Toddlers- Priorities for 2022 and Beyond. Letter released on the day of President's State of the Union message • ILOTA submitted letter via EI SIS to support state budget increase for EI to 10.9 million. Association letter was followed by EI SIS members contacting Senators and Representatives on Appropriation Committee (Feb.28, 2022) Outcome- Budget Increase of 7.1 million to EI occurred • EI Bureau quarterly meeting attended by EI OTs representing their individual and collective concerns. Bureau chief expressed interest in having meetings with professional associations as EI providers voiced practice concerns best addressed by in-depth meetings specific to issue. List of OT concerns forwarded to ILOTA president to review and to connect with Bureau chief for further discussion and to schedule meeting. (April1, 2022) • ILOTA provided public and written comment to EI Bureau in public comment session on Early Intervention Extended Session (EIES). Comment provided by ILOTA and supported by IPTA and ISHA via EI coalition (April 15, 2022) • ILOTA Along with IPTA and ISHA via EI coalition signed letter from Start Early and 19 other Illinois based organizations urging IDHS to increase rates for EI providers and service coordinators compensation (April 21st, 2022) • EI coalition submitted Letter to EI bureau recommending practice changes including need to update approved assessment list to include revised and current editions of assessments currently on list and in EI handbook as approved. • EI SIS members coordinated effort to submit letter and table of OT definitions to Bureau to support a change in the OT definition in the EI Provider Handbook (April 29, 2022) • EI System Act amendment HB4999 passed by GA. Act now includes a 30-day timeline for implementing services as indicated on IFSP. Families are to be informed of timeline and option to receive services outside EI if services are not available. Families can choose option to access other services or be placed on waitlist.
May 2022	Director of Advocacy has worked with Medicaid reimbursement task force
<i>4.4 - Maintain communication of most important aspects and updates about ILOTA to members using all communication tools</i>	
Ongoing	Promoted ILOTA events, award nominations, board position nominations, advocacy issues and volunteer events on social media- Social Media Coordinator

Focus Area 5: Support of Best Practice	
<i>5.1 - Establish mentoring programs through SISs to support new grads, practitioners transitioning to new practice settings, or practitioners returning to practice</i>	
No activities this quarter	
<i>5.2 - Provide quality CE opportunities related to best practice</i>	
May 2022	Planning future CE events, including one on the CO-OP approach
March-April 2022	Planning two webinar, potential CE events: Payment Sources for Community-based Practices (seeking expert panel for presenters), date TBD & Advocacy & Legislative Efforts in IL (Koverman, Cirricione, Mulhall & Robinson), date in July/August. Coordinating events with CE Committee
Feb-May 2022	Conference committee is continuing their planning of the annual conference to be held in person on Nov 18 and virtually Oct-Dec. Closed call for papers and have begun the proposal review process. Secured a keynote speaker and finalized sponsorship package options.
<i>5.3 - Provide increased opportunities for networking and town hall discussions on administrative and practice issues</i>	
April 2022	Hosted OT Month Town Hall
April 2022	Initiated task force to address OTs role in CCMTTP efforts. Bill Hellyer assumed lead to facilitate further work for this task force and plans on meeting in next few weeks/month
April 2022	EI SIS hosted an informal town hall for all EI providers on April 19 to increase ILOTA visibility and to engage ILOTA EI providers and non-ILOTA EI providers in ILOTA EI SIS and share concerns.
<i>5.4 - Enhance library of SIS resources available on website</i>	
May	AT SIS has created a couple of videos in Screencastify. Need to upload to ILOTA website.
Ongoing	Ongoing posting of webinars, practice guidelines, AOTA CEs for IL EI providers on EI posted on ILOTA website.
May 2022	A couple of videos in Screencastify were created by AT SIS. Need to upload to ILOTA.