



**ILLINOIS OCCUPATIONAL THERAPY ASSOCIATION  
EXECUTIVE BOARD MEETING AGENDA  
March 18, 2026 \* 6:30pm \* Location: Zoom Call**

Members Present	Members Present for a Portion of Meeting	Members Absent
Samantha Smith – Secretary Luther King – Director of Membership Pooja Patel – Director of Advocacy Lauren Stone Kelly – Director of Communication Sarah Mugavero – Director of Finance George Buckley – Executive Director Laura Mraz – President-Elect		Beverly Menninger – President
<b>Guests Present</b>		

ALL AGENDA ITEMS	NOTES	ACTION ITEMS/PERSON RESPONSIBLE
<b>Call to order</b>	Pooja called the meeting to order at 6:32PM.	
<b>Roll call</b>	See members present above.	
<b>Consent agenda</b>	<ul style="list-style-type: none"> <li>• Previous ILOTA Executive Board meeting minutes approval January 2026.</li> </ul> <p><b>Pooja motions to approve Executive Board meeting minutes from January 2026. Lauren Seconds. MOTION CARRIED. (2026-03-01)</b></p> <ul style="list-style-type: none"> <li>• <b>Presidents Report</b> <ul style="list-style-type: none"> <li>○ No updates at this time</li> </ul> </li> <li>• <b>Director of Advocacy Report:</b> <ol style="list-style-type: none"> <li>1. <b>Filed Legislative Support/Actions:</b> <ol style="list-style-type: none"> <li>a. <a href="#">HB3769</a>: OT Practice Act – updating language related to referrals &amp; direct access</li> </ol> </li> </ol> </li> </ul>	



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	<ul style="list-style-type: none"> <li>i. Passed House, headed to Senate</li> <li>b. <a href="#">SB1273</a>: Community Behavioral Health Care Professional Loan Repayment Act – adding OTPs as eligible professionals (education budget appropriations bill)</li> <li>c. <a href="#">HB4976</a>: OT Licensure Compact Act</li> <li>d. <a href="#">SJR 0048</a>: Professional Degrees (joint senate resolution calling for legislation to include allied health degrees as professional degrees, includes OT)</li> </ul> <p><b>2. Monitoring:</b></p> <ul style="list-style-type: none"> <li>a. Above bills</li> <li>b. IDEC Launch &amp; Rollout July 2026 <ul style="list-style-type: none"> <li>i. Rule 500 &amp; Reimbursement Rates = two key high-level EI OT issues</li> </ul> </li> </ul> <p><b>3. Capstone Student:</b></p> <ul style="list-style-type: none"> <li>a. <b>Focus:</b> improving member engagement in population-level advocacy issues; CE course presentation 3/12 well-received</li> </ul> <p><b>4. Outreach:</b></p> <ul style="list-style-type: none"> <li>a. Advocacy presentations for schools and downstate outreach initiative/collab with Director of Membership both ongoing</li> <li>b. Social Media Campaign – collaborating with capstone student and comms team</li> <li>c. Website – updated <a href="#">landing page</a> for consolidated updates</li> </ul> <ul style="list-style-type: none"> <li>• <b>Director of Communication Report:</b> <ul style="list-style-type: none"> <li>○ Kate Kloster has taken over social media – orienting to role</li> <li>○ Communique hopefully out before our meeting</li> <li>○ Website - a few updates made to remove old content. Working on next phase of changes</li> </ul> </li> <li>• <b>Director of Finance Report:</b> <ul style="list-style-type: none"> <li>1. <b><u>Account Balances as of 3/11/26 9:15 PM:</u></b> <ul style="list-style-type: none"> <li>● Checking: \$236,871.02</li> <li>● Debit: \$3,499.78</li> <li>● CD: \$50,000 (3.405%)</li> <li>● Money Market: \$83,136.39 (2.175%)</li> <li>● Total: \$373,507.19</li> </ul> </li> </ul> </li> </ul>	



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	<p><b>Pooja motions to approve the Consent Agenda. Lauren Seconds. MOTION CARRIED (MOTION 2026-03-02)</b></p>	
<p><b>President</b></p>	<ul style="list-style-type: none"> <li>• Capstone student proposal</li> <li>• FW/Capstone Consortium change proposed</li> <li>• Marianjoy Modalities course asking for ILOTA to present</li> <li>• Student Conclave ASL interpreter – from Governor’s State University, asking if we will have an ASL interpreter. Made a contract with the Chicago Hearing Society, will provide 2 ASL interpreters to the ILOTA student conclave</li> <li>• Fall Annual Conference Venue – planning for dates November 20-21, 2026, plan to explore alternative conference venues for other conference opportunities. Starting in May discuss with committee to evaluate alternative conference venues for future conferences.</li> </ul> <p><b>Motion to approve return to NIU November 20-21, 2026 for the ILOTA Conference. Sarah seconds. MOTION CARRIED (MOTION 2026-03-03)</b></p> <ul style="list-style-type: none"> <li>• May Full Board Meeting Plan – did not decide on a date, plan to keep virtual</li> </ul>	
<p><b>Director of Finance</b></p>	<ul style="list-style-type: none"> <li>• Propose approval of change in modalities lab instructor reimbursement from \$2000 to \$2400, class cap changing from 24 to 28 effectively covering increase in instructor reimbursement fee</li> </ul> <p><b>Motion to approve increasing reimbursement rate to \$2400 course and subsequently adjust class cap size for ILOTA Modalities course effective starting Marionjoy Course. Lauren Seconds. MOTION CARRIED (MOTION 2026-03-04)</b></p> <ul style="list-style-type: none"> <li>• Discuss CE committee proposals:             <ul style="list-style-type: none"> <li>○ ILOTA Proposal for Continuing Education Marketing (Attached Document)</li> </ul> </li> </ul> <p>The executive board discussed Sarah could bring back the proposal to the CE Committee to discounted rates with early registration.</p> <ul style="list-style-type: none"> <li>○ Proposed Speaker Payments (Attached Document)</li> </ul>	<p>Sarah to bring back ILOTA Proposal and Continuing Education Marketing speaker reimbursement proposal for to next board meeting</p>



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	<p>The Executive Board supports proposal #2 and make adjustments with panelist sliding scale information. Can move forward and approve next board meeting.</p> <p><b>Sarah motions that the April 9<sup>th</sup> CE Event is Free. Lauren seconds. MOTION CARRIED (MOTION 2026-03-05)</b></p> <ul style="list-style-type: none"> <li>• Student Conclave: 3/21/26 at Midwestern University – discussed potential to move date to avoid Spring Break in future years</li> <li>• Investment Policy Task Force – still needs to happen to diversify funds</li> </ul>	
<p><b>Director of Advocacy</b></p>	<ul style="list-style-type: none"> <li>• <a href="#">HB5171/SB3807</a> (see also: <a href="#">SB3905</a>): Licensed Behavioral Analyst Act</li> <li>• Section 20c3: provides a list of professions <b>exempt</b> from requiring a BA license to practice behavior-related therapy interventions.</li> <li>• Section 150: targets multidisciplinary practice ownership within IDFPR-approved business structures. OTs would not be able to hire or work alongside ABA professions             <ul style="list-style-type: none"> <li>◦ Pooja and Brian are actively watching, tracking, and attending committee hearings regarding this bill. Pooja will provide an update next meeting.</li> </ul> </li> <li>• <a href="#">HB5225</a>: would allow SLPs to diagnose ASD within the IL EI Program for children under 3 – we are <b>opposing</b> this bill.</li> <li>• Capstone student proposal – would function as a platform that we would be creating and utilizing for member education and potential participation in advocacy asks. Option #2 has built out a map and combine membership data with legislator map to contact representatives re: specific bills. How do we maintain the website?</li> </ul> <p><b>Motion to approve the student’s capstone proposal for advocacy platform. Motion does not pass due to a lack of a second.</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Advocacy SOPs</a> for SISs</li> </ul> <p>Goal to streamline process, organize, include and present information.</p> <p><b>Pooja motions to approve the Advocacy intake procedure for advocacy related issues. Samantha seconds. MOTION CARRIED (MOTION 2026-03-06)</b></p>	



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<p><b>Director of Membership</b></p> <p><b>Strategic Plan Initiatives</b></p>	<p><a href="#">Membership Survey</a></p> <p>Requesting feedback on the questions – reply to Luther with feedback/edits within the next 2 weeks to send out for OT Month.</p> <ul style="list-style-type: none"> <li>To further discuss at upcoming meeting with President present.</li> </ul>	
<p><b>Action Items from Previous Meetings</b></p> <p><b>Open Discussion for Emerging Issues</b></p>	<p>Check in to confirm the below action items were complete:</p> <ul style="list-style-type: none"> <li>Luther, Bev, George, Sarah to initiate discussion about potential venues for the 2027 ILOTA Conference around May 2026</li> <li>Investment policy development – George to assist Sarah</li> <li>Budget with ILOTA membership group discounts – wait until <b>April 2026</b> to have a larger discussion about this topic. Discuss opportunity to offer discount to committee members and a 2 year membership at a discounted rate.</li> <li>Executive Board to review Strategic Plan and come with ideas for <b>March meeting</b>.</li> <li>Discuss May virtual date and plan for future in-person meeting opportunities</li> <li>Pooja will add information/update re: Compact Act in ILOTA Newsletter - COMPLETE</li> <li>The Executive Board will review the ILOTA Capstone Student proposal when Katelyn sends it out and vote on approval.</li> </ul> <ul style="list-style-type: none"> <li>Planning for renewal of Practice Act in upcoming year.</li> </ul>	<p>Sarah and Luther to discuss ideas for group memberships discount opportunities to the executive board</p>
<p><b>Upcoming meeting dates</b></p>	<ul style="list-style-type: none"> <li>Tentative change to <b>Wednesday April 29<sup>th</sup>, 2026</b> ILOTA Executive Board Meeting</li> <li>May Full Board Meeting – TBD</li> </ul>	



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<b>Next steps &amp; Assignments</b>	<ul style="list-style-type: none"> <li>• Confirm action items and responsible parties</li> <li>○ Deadlines for follow-up</li> </ul>	
<b>Adjournment</b>	Motion to adjourn the meeting 8:24PM. Sarah seconds. <b>MOTION CARRIED (MOTION 2026-03-07)</b>	

Minutes prepared by Samantha Smith, ILOTA Secretary