



**ILLINOIS OCCUPATIONAL THERAPY ASSOCIATION  
FULL BOARD MEETING AGENDA/MINUTES  
August 21, 2022 Location: Zoom Call**

<b>Members Present</b>	<b>Members Absent</b>
<p>Anne Kiraly-Alvarez – President            Beverly Menninger – President-Elect            Brenda Koverman – Director of Advocacy            Molly Bathje – Director of Communications            Moira Bushell – Director of Finance            Robin Jones - Interim Secretary            George Buckley - Executive Director            Ashley Stoffel – Archives Co-Coordinator            Kathy Preissner – Archives Co-Coordinator &amp; Academic Education SIS Co-Coordinator            Minetta Wallingford-Nominations Coordinator            Linda Riccio- Conference Co-Coordinator            Abigail Swidergal - Awards Coordinator            Bridget Hahn- Community Outreach Coordinator            Nancy Richman – Reimbursement Coordinator and Administration &amp; Management SIS Co-Chair            Claudia Cirrincione- ILOTPAC Chair            Maureen Mulhall – Lobbyist  <b>SIS Coordinators:</b>            Frank Czuba – Administration and Management            Joy Hyzny – Assistive Technology            Rita Moore – Developmental Disabilities            Lillian Chen-Byerley - JEDI            Clare Giuffrida – Early Intervention            Ruby Loera - Home and Community Health &amp; OTA            Bridget Hahn- Community Outreach Coordinator            Phyllis Hughes- Fieldwork Coordinator</p>	<p>Christy Rojas – Director of Membership            Maud Makoni – AOTA Representative            Sarah Zera- Board Recruitment Coordinator and CE Coordinator            Lauren Nale – CE Approval Co-Coordinator            Siddhi Parikh – CE Approval Co-Coordinator            Veronica Fowler – Conference Chair            Emily Harstad – Student Conclave Co-Coordinator            Liz Berton – Student Conclave Co-Coordinator            Kathy Webb - Public Policy Coordinator            La’Taria Overstreet – Professional Development Coordinator            Morgan Stasell – Newsletter Coordinator            Sara Kopera – Website Coordinator            Gabriela Carmona – Social Media Coordinator            Samantha Tupas– Blog Coordinator            John Dudzik – Leadership Development Committee Coordinator            Cassandra Jackson – Bylaws Coordinator    <b>SIS Coordinators:</b>            Catherine Killian – Academic Education            Kathleen Ellis – Assistive Technology            Emily Daniels – OTA            Sam Wallenberg – JEDI            Dalmina Arias - JEDI            Lisa Knecht-Sabres - Gerontology            Monika Robinson – Home and Community Health            Jordyn Fulton - Home and Community Health</p>

	<p>Maddy Nave - Mental Health  Ryan Thomure – Mental Health  Kelcey Bines - Neurorehabilitation  Susanne Higgins - Ortho and Upper Extremity  Donna Lingle – Ortho and Upper Extremity  Beth Kohler-Rausch – Pediatrics  Stephanie Alvarado - Pediatrics  Michelle Ponsolle-Mays- School Based  Caren Schranz- Sensory Integration  Samantha Holzschu – Sensory Integration  Kyra Bariller- Sensory Integration</p>
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Topic	Notes	Action Items & Person Responsible
Call to order	Anne called the meeting to order at 9:04am	n/a
Roll call	See members present above	n/a
Approval of minutes	<ul style="list-style-type: none"> <li>• <i>Motion to approve the May 21, 2022 Full Board Meeting Minutes. (MOTION 2022-08-01)</i></li> </ul>	n/a
Introduction to new Executive Board members and Thank You to outgoing members	<p>Recognized Christy Rojas and Molly Bathje who are leaving the Board.  Recognized that Beverly Menninger will be assuming the President’s position in September and Anne will be moving into the Dir of Membership role.</p> <p>Molly announced that Michele Hanawalt will be assuming Communications Chair Position  Moira announced that the Finance elect position will be filled by Dalmina Arias  Robin Jones will be moving from interim Secretary to Secretary position</p>	
Strategic Plan Goal Reminder	Strategic plan/annual goal forms – if you haven’t submitted a goal form yet, please do so ASAP! Encouraged people to reach out for assistance if they do not know how to do it or what to do. Anne thanked people for the work that they have done to help ILOTA meet its goals.	

Annual Report	Reminder that if you have any information you'd like highlighted, please send to Anne by 8/27. See last year's report here so you'll see what will already be included: <a href="https://www.ilota.org/assets/Annual%20Board%20Report%202020-2021%20101321.pdf">https://www.ilota.org/assets/Annual%20Board%20Report%202020-2021%20101321.pdf</a>	
Introduce New Approved Policy	"ILOTA Responses to Member Concerns/Requests for Action" Was discussed in previous meeting and the Executive Board crafted a policy to meet this need. This policy is related to advocacy needs and requests for ILOTA to take a position on something or send out information to membership, etc.	
<b>Director of Advocacy Report</b>	<ol style="list-style-type: none"> <li>1. Medicaid Reimbursement: Attorney gave opinion and awaiting executive board approval to formally move forward. Met with task force in anticipation of ability to move forward. Developing handout for legislators. Plan to seek legislator Gable to see if she will assist in our effort.</li> <li>2. Scope of practice: We are working on 2 sections: definitions in rules and increasing referral language in the act. Anne stated that we are still waiting for response.</li> <li>3. Compact Act: Task force met and plan to contact Senator Jones to see if he will assist with sponsoring a bill. AOTA assisting with this effort. 3-4 OTs who live in Senator Jones' district have agreed to meet with him.</li> <li>4. Practice act rule revisions: several submitted including modalities, restoration of license and supervision of students. No movement per Anne.</li> </ol> <p>Maureen Mulhall reported that Representative Jeff Keicher with whom the U.S. Dept. of Defense has worked with on legislation is who ILOTA will be talking to about the compact legislation.</p>	
<b>Communication Updates</b>	<ol style="list-style-type: none"> <li>1) The ILOTA Blog has moved over to the ILOTA website (was previously on WordPress). Easier to access and open to anyone who visits the website.</li> <li>2) If SIS's or anyone has something that they want posted on ILOTA Social Media please submit it. All information about how to submit, what is appropriate, etc. is available on the website.</li> </ol>	

	3) ILOTA has been working on a TikTok presence and continuing to work on that. Update will be provided in a few months.																																																	
<b>Finance Update:</b>	<p>Conference Update: Linda announced that website should go “Live” as of September 1<sup>st</sup>. 12 live sessions and 23 short courses (October 1<sup>st</sup> kick off of the virtual conference) and 41 posters (virtual). Many SIS Chairs setting up “Conversations that Matter” and 9 currently scheduled. Hoping for a total of 85 continuing Education opportunities. Student working on Raffle has an estimated of over \$500 in items secured already. Wendy Hillebrand Keynote Speaker. Sam Ramos from Art Institute of Chicago will talk about advocacy at the end of the day. NBCOT has donated 2 study packs (1 OT and 1 OTA). George is working on the recordings for the virtual sessions. There are 9 exhibitors so far and several sponsors secured to date.</p>	Notify George if you have any exhibitors that want to participate.																																																
<b>Financial Report:</b>	<p>Finance Update</p> <table border="1" data-bbox="598 695 1549 1295"> <thead> <tr> <th><b>Income</b></th> <th><b>YTD</b></th> <th><b>Budget</b></th> <th><b>Difference</b></th> </tr> </thead> <tbody> <tr> <td>Membership</td> <td>68596</td> <td>69500</td> <td>-904</td> </tr> <tr> <td>CE</td> <td>35810</td> <td>29200</td> <td>6610</td> </tr> <tr> <td>Conference</td> <td>46943</td> <td>45000</td> <td>1943</td> </tr> <tr> <td>Other</td> <td>7187.4</td> <td>4550</td> <td>2637.4</td> </tr> <tr> <td><b>Total</b></td> <td><b>158536.4</b></td> <td><b>148250</b></td> <td><b>10286.4</b></td> </tr> <tr> <td colspan="4"><b>Expenses</b></td> </tr> <tr> <td>Operating</td> <td>103687.91</td> <td>122000</td> <td>-18312.09</td> </tr> <tr> <td>Direct Costs</td> <td>10175.78</td> <td>25500</td> <td>-15324.22</td> </tr> <tr> <td><b>Total</b></td> <td><b>113863.69</b></td> <td><b>147500</b></td> <td><b>-33636.31</b></td> </tr> <tr> <td><b>Net Income</b></td> <td><b>\$44,672.71</b></td> <td><b>\$750.00</b></td> <td><b>\$43,922.71</b></td> </tr> <tr> <td colspan="4" style="text-align: center;"><b>7/30/2022</b></td> </tr> </tbody> </table> <p>Bank Account Balance as of 8/18/22:  Checking: \$72,411.74  Debit: \$4,830.63  Total: \$77,242.37</p>	<b>Income</b>	<b>YTD</b>	<b>Budget</b>	<b>Difference</b>	Membership	68596	69500	-904	CE	35810	29200	6610	Conference	46943	45000	1943	Other	7187.4	4550	2637.4	<b>Total</b>	<b>158536.4</b>	<b>148250</b>	<b>10286.4</b>	<b>Expenses</b>				Operating	103687.91	122000	-18312.09	Direct Costs	10175.78	25500	-15324.22	<b>Total</b>	<b>113863.69</b>	<b>147500</b>	<b>-33636.31</b>	<b>Net Income</b>	<b>\$44,672.71</b>	<b>\$750.00</b>	<b>\$43,922.71</b>	<b>7/30/2022</b>				
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	<p>Us Bank: Savings: 10,455.50 CD: \$5,254.87 Discussed that we will be moving money from the checking account to long term savings at the end of the fiscal year.</p>																																									
<p><b>FY2023 Budget Overview</b></p>	<table border="1" data-bbox="598 475 1556 885"> <thead> <tr> <th></th> <th>FY23 Proposed</th> <th>FY22 Projected</th> <th>FY22 Proposed</th> </tr> </thead> <tbody> <tr> <td>CE</td> <td>\$50,000</td> <td>\$33,000</td> <td>\$26,000</td> </tr> <tr> <td>Conference</td> <td>\$70,000</td> <td>\$47,000</td> <td>\$45,000</td> </tr> <tr> <td>Membership</td> <td>\$75,000</td> <td>\$72,000</td> <td>\$69,500</td> </tr> <tr> <td>All other Income</td> <td>\$14,040</td> <td>\$12,000</td> <td>\$7,750</td> </tr> <tr> <td><b>Total Income/Revenue</b></td> <td><b>\$209,040</b></td> <td><b>\$164,000</b></td> <td><b>\$148,250</b></td> </tr> <tr> <td>Operating Expenses</td> <td>\$123,875</td> <td>\$112,900</td> <td>\$122,000</td> </tr> <tr> <td>Direct Cost Expenses</td> <td>\$54,000</td> <td>\$11,600</td> <td>\$25,500</td> </tr> <tr> <td><b>Total Expenses</b></td> <td><b>\$177,875</b></td> <td><b>\$124,500</b></td> <td><b>\$147,500</b></td> </tr> <tr> <td><b>Net Revenue</b></td> <td><b>\$31,165</b></td> <td><b>\$39,500</b></td> <td><b>\$750</b></td> </tr> </tbody> </table> <p>Change for FY 23: -AOTF Event Sponsorship -In person conference -Large in person CE -Community Outreach Events -Invested in our ED -Cost of attendance at ASAP/AOTA</p>		FY23 Proposed	FY22 Projected	FY22 Proposed	CE	\$50,000	\$33,000	\$26,000	Conference	\$70,000	\$47,000	\$45,000	Membership	\$75,000	\$72,000	\$69,500	All other Income	\$14,040	\$12,000	\$7,750	<b>Total Income/Revenue</b>	<b>\$209,040</b>	<b>\$164,000</b>	<b>\$148,250</b>	Operating Expenses	\$123,875	\$112,900	\$122,000	Direct Cost Expenses	\$54,000	\$11,600	\$25,500	<b>Total Expenses</b>	<b>\$177,875</b>	<b>\$124,500</b>	<b>\$147,500</b>	<b>Net Revenue</b>	<b>\$31,165</b>	<b>\$39,500</b>	<b>\$750</b>	
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<p><b>Membership</b></p>	<p>Reached 1200 members in February and had been sustaining that # until recently when we dropped down under 1200 (1180) but anticipate we will see increase with conference.</p>																																									
<p><b>Assistive Technology SIS</b></p>	<p>Discussion of "Right to Repair" legislation. Joy Hyzny provided a brief history of how the issue came about. Two OT students brought this issue up as a result of one of their class assignment. This type of legislation exists in different forms and has primarily been applied to agricultural equipment. Colorado recently passed</p>	<p>Joy will contact the OT students who initiated</p>																																								

	<p>legislation “Right to Repair” for wheelchairs. IL has a bill pending related to digital equipment and “right to repair”. There are currently 25-26 states that have some sort of “right to repair” type legislation, not specific to wheelchairs. Colorado bill only applies to electric wheelchairs. Brenda recommended establishment of a task force to explore the issue further in Illinois. The task force would be charged to research the issue further and bring a recommendation forward to the Board.</p>	<p>the issue and solicit interest from others to form a task force.</p> <p>Joy will put together a summary of the issue and submit to George to put out to ILOTA membership for soliciting interest.</p> <p>Joy will include this issue in her section of the Communique as well.</p>
<b>Secretary updates</b>	none	
<b>Other Business?</b>	George reminded everyone that there are 4 Continuing Education Programs being offered in September. Pediatric SIS Town Hall Meeting, Sarah Young Seminar, Alternatives to OT Career, Intro to OT workshop	
<b>Adjournment</b>	<ul style="list-style-type: none"> <li>• Motion to adjourn the meeting at 10:01am (<b>MOTION 2022-08-02</b>)</li> </ul>	