



**ILLINOIS OCCUPATIONAL THERAPY ASSOCIATION  
FULL BOARD MEETING MINUTES  
August 17, 2024 Location: Zoom Meeting**

<b>Members Present</b>	<b>Members Absent</b>
<p>Beverly Menninger – President Michelle Hanawalt – Director of Communications Anne Kiraly-Alvarez – Director of Membership Brenda Koverman – Director of Advocacy George Buckley - Executive Director Ashley Stoffel – Archives Co-Coordinator Hannah Kaytonah - Nominations Coordinator John Dudzik – Leadership Development Committee Chair Nancy Richman – Reimbursement Coordinator Gail Fisher – Awards Coordinator Jennifer Summers - Networking Coordinator</p> <p><b>SIS Coordinators:</b> Nancy Richman - Administration and Management SIS Co-Coordinator Clare Giuffrida – Early Intervention SIS Coordinator Ruby Loera – OTA SIS Coordinator Pooja Patel – Gerontology SIS Coordinator Lillian Chen-Byerley – JEDI SIS Coordinator Ruby Loera – Home and Community Health SIS Co-Coordinator Maude Makoni - Orthopedic &amp; Upper Extremity Rehab SIS Co-Coordinator Frank Czuba– Administration and Management SIS Co-Coordinator Joy Hyzny – Assistive Technology SIS Co-Coordinator Alison Baker – Pediatrics SIS Co-Coordinator</p>	<p>Robin Jones - Secretary Dalmina Aria – Director of Finance Lisa Mahaffey – AOTA RA Representative Kathy Preissner – Archives Co-Coordinator (Vacant) – Newsletter Coordinator Taylor Lerman - Social Media Coordinator Phyllis Hughes - Fieldwork Coordinator La’Taria Overstreet – Professional Development Coordinator Sarah Zera - CE Coordinator Kate Soens – Board Recruitment Coordinator Emma Penn - Public Policy Coordinator Mia St. Clair - Accessibility Coordinator Cassandra Jackson – Bylaws Coordinator Lauren Nale – CE Approval Co-Coordinator Kiah Atkinson- Student Conclave Co-Coordinator Emily Harstad– Student Conclave Co-Coordinator Sara Kopera – Blog Coordinator Bridget Hahn - Community Outreach Coordinator</p> <p><b>SIS Coordinators:</b> Kathleen Ellis – Assistive Technology SIS Co-Coordinator Piper Hansen – Academic Education SIS Co-Coordinator Ryan Thomure – Academic Education SIS Co-Coordinator Rita Moore – Developmental Disabilities SIS Coordinator Monika Robinson – Home and Community Health SIS Co-Coordinator Laura Carlos - Orthopedic &amp; Upper Extremity Rehab SIS Co-Coordinator</p>

<p>Ashley Hettlinger – Pediatrics SIS Co-Coordinator Katie Fierstein – Neurorehabilitation SIS Co-Coordinator</p>	<p>Maddy Nave - Mental Health SIS Co-Coordinator Ryan Thomure – Mental Health SIS Co-Coordinator Moiria Bushell – School-Based Practice SIS Coordinator Samantha Holzschu – Sensory Integration SIS Co-Coordinator Kyra Bariller - Sensory Integration SIS Co-Coordinator Alexandra Wax – Neurorehabilitation SIS Co-Coordinator</p>
<p><b>Guests:</b> Maureen Mulhall Samantha Smith Luther King Laura VanPuymbrouck Abi Swidergal Lisa Barton</p>	

<b>Topic</b>	<b>Notes</b>	<b>Action Items &amp; Person Responsible</b>
<b>Call to Order</b>	Beverly called the meeting to order at 9:00 a.m.	
<b>Welcome and Introduction of New Board Members and Guests</b>	Beverly welcomed everyone, and introduced our new incoming Executive Board members.	
<b>Roll Call</b>	See members/guests present above.	
<b>Approval of Minutes</b>	Motion to approve the May 18, 2024, Full Board Meeting Minutes. Motion approved. <b>(MOTION 2024-08-01)</b>	
<b>President's Report: Beverly Menninger</b>	Beverly reported that our Executive Board strategic planning session will be held on September 21, 2024, at North Central College. She encouraged all Full Board members to complete the survey prepared by our strategic planning session facilitator, Mariam Huss. She also reported that Luther King was recently elected in the special election to serve on the Executive Board as the Director of Membership.	

<b>Advocacy and Legislative Affairs: Brenda Koverman</b>	<p>1) compact act – plans are to re-submit next year</p> <p>2) practice act amendment language – progress made in reaching agreement on the amendment language, and will submit in the fall</p> <p>3) EIC bylaw review – will review the bylaws and check with the other affected associations</p> <p>4) advocacy needs committee – currently looking at best way to respond and how to organize</p> <p>5) IDFPR – Brenda and Nancy Richman, and others, will meet with IDFPR on September 17, 2024, to discuss various issues</p> <p>6) Lobbyist Maureen Mulhall provided various legislative updates</p>	<b>Advocacy and Legislative Affairs: Brenda Koverman</b>
<b>Director of Communications Report: Michelle Hanawalt</b>	<ul style="list-style-type: none"> <li>• Blog - we are working on an upcoming blog post, keep an eye out for that</li> <li>• Newsletter - a new issue of the newsletter will be released shortly. Thank you to everyone who has been reviewing articles, submitting and contributing.</li> <li>• Social media - thanks to Taylor for all of the posts, and she will continue to post on upcoming events.</li> <li>• This is Michelle Hanawalt's last month as Director of Communications and next month will transition and onboard new Director of Communications.</li> </ul>	
<b>Director of Finance Report: Dalmina Aria</b>	<p>1) Financial Update – George reported for Dalmina</p> <p><u>Account Balances as of 8/15/24 1:00 PM:</u></p> <ul style="list-style-type: none"> <li>○ Checking: \$112,724.04</li> <li>○ Debit: \$2,892.26</li> <li>○ CD:</li> <li>○ \$5,170.17</li> <li>○ Money Market: \$79,531.36</li> <li>○ Total: 200,317.83</li> </ul>	

2) ILOTA Annual Conference – progress continues with the conference committee. The conference dates are November 22-23, 2024, at the NIU Naperville Conference Center. The SIS coordinators will be invited to participate in the Conversations That Matter sessions.

3) Student Conclave – looking at a mid-February date. The committee will begin meeting in the fall.

Supporting Documents (See attached):

- Profit and Loss Report for July 2024
- Budget vs Actual Report for Fiscal Year 2023-24 September thru July

**Director of Membership Report: Anne Kiraly-Alvarez**

Membership report:

Category	August 13, 2024
Admin	3
Associate	3
Honorary Lifetime	7
Multistate	34
OT New Practitioner	136
OTA New Practitioner	34
OTA	134
OTA monthly	25
OT	868
OT Monthly	92
Retiree	17
Student	453
<b>TOTAL</b>	<b>1806</b>
Difference (from 7/18/24)	-6

<p><b>Community Outreach Committee: Bridge Hahn (unable to attend the meeting)</b></p>	<ul style="list-style-type: none"> <li>• 3 volunteers attended Veggie Fest last weekend, promoting OT at a booth. The event had 20,000+ people attend! <ul style="list-style-type: none"> <li>○ Huge thank you to Cynthia Carr, Lisa Mahaffey, Anne Kiraly-Alvarez &amp; Sara Mugavero for staffing the event!</li> </ul> </li> <li>• We're finalizing a webpage for the ILOTA that will share resources for OTPs to promote the profession and community volunteer opportunities. Stay tuned!</li> <li>• 19 mentees currently in this year's Pre-OT Mentoring Program</li> </ul>	
<p><b>Updates from SIS Coordinators and Committee Coordinators</b></p>	<p><b>Clare Giuffrida - Early Intervention SIS</b></p> <ul style="list-style-type: none"> <li>• See attached document from ILOTA that guided the development of the EIC and its bylaws. It is probably helpful to know that prior to the EIC's present organization the coalition was headed by the PT executive director, Colleen Flannery, who volunteered to act as the lead for the coalition as it was emerging. Colleen Flannery the ED for IPTA volunteered to host the EIC meetings and to act as the overall lead. However, other members of the coalition were uncomfortable with a discipline specific individual leading the coalition and turned to their associations for guidance. Previous to Colleen's leadership Benny Delgado previous president of IDTA was lead of the informal gathering of the associations on critical EI issues such as EI budget cutbacks, and proposed changes to the eligibility criteria for EI.</li> <li>• ILOTA past president Jim Hill indicated that there was a document drafted by all the associations, ILOTA, ISHA and IPTA that was developed to guide the three associations on forming a group from the three associations focused on one issue. IPTA indicated that the formation of a EI coalition as proposed in the coalition guidelines was not of interest to them but they did support the coalition and identified a representative. ISHA supported the formation of the EIC and proposed a lead and as ISHA had an EISIS similar to ILOTA's EI SIS the rep from EISIS for ISHA acted as the lead for ISHA in the EIC. The three original association leads for the EIC are no longer leads but the current leads were again appointed by the associations. IPTA does not have a EI SIS group but the lead PT for the coalition posts monthly updates and communicates directly with Colleen, IPTA's executive director. ISHA and ILOTA channel information about EI through different channels in their association.</li> </ul>	

	<ul style="list-style-type: none"> <li>• I think it is important to figure out how ILOTA best supports the coalition and if the EICs bylaws are in conflict with ILOTA's functioning what changes need to be made while still supporting a group of association members representing EI issues impacting members of the three associations.</li> <li>• Thank you in advance for reviewing this information.</li> </ul> <p><b>Lilian Chen-Byerley – JEDI SIS</b></p> <ol style="list-style-type: none"> <li>1) The need for volunteer cochairs for the JEDI SIS subcommittee</li> <li>2) Announce need for help in managing the dissemination of our activities to update the info as it comes up on the JEDI forum page. It would be helpful to have anyone who is able to load or be responsible to assist in helping get all information to be included in our social media or forum. They can be a student or anyone who is more tech savvy than me. Ha that's not saying much</li> </ol> <p><b>Maud Makoni - Orthopedic &amp; Upper Extremity Rehab SIS</b></p> <ol style="list-style-type: none"> <li>1) Working on an upcoming speaker series featuring surgeons</li> <li>2) A social event with the Schaumburg Boomers baseball team is scheduled for August 19<sup>th</sup>.</li> </ol> <p><b>Laura VanPuymbrouck – ILOTPAC Chair</b></p> <ul style="list-style-type: none"> <li>• Will be holding an ILOTPAC Virtual Event: "Pac Palates: Stirring Up Support Fundraiser" on September 12<sup>th</sup>.</li> </ul>	
<b>Secretary Report: Robin Jones</b>	This is my final Full Board meeting as Secretary of ILOTA. Thank you to everyone who has supported me and it has been a pleasure working with all of you!	
<b>Other Business</b>	Abi Swidergal reminded everyone to please be sure to include OTAs when referencing practitioners in the occupational therapy profession.	
<b>Adjournment</b>	A motion was made to adjourn the meeting. Adjourned at 11:05 a.m. <b>(MOTION 2024-08-02)</b>	

Minutes prepared by George Buckley, ILOTA Executive Director