



**ILLINOIS OCCUPATIONAL THERAPY ASSOCIATION
FULL BOARD MEETING MINUTES
February 17, 2024 Location: Zoom Meeting**

Members Present	Members Absent
<p>Michelle Hanawalt – Director of Communications Anne Kiraly-Alvarez – Director of Membership Robin Jones - Secretary Brenda Koverman – Director of Advocacy Dalmina Aria – Director of Finance George Buckley - Executive Director Maud Makoni– AOTA RA Representative Ashley Stoffel – Archives Co-Coordinator Hannah Kaytonah - Nominations Coordinator John Dudzik – Leadership Development Committee Chair Nancy Richman – Reimbursement Coordinator Kathy Preissner – Archives Co-Coordinator Lauren Adrian – Newsletter Coordinator Taylor Lerman - Social Media Coordinator Phyllis Hughes - Fieldwork Coordinator</p>	<p>Beverly Menninger – President La’Taria Overstreet – Professional Development Coordinator Sarah Zera - CE Coordinator Kate Soens – Board Recruitment Coordinator Emma Penn - Public Policy Coordinator Erin Suchy - Networking Coordinator Mia St. Clair - Accessibility Coordinator Cassandra Jackson – Bylaws Coordinator Lauren Nale – CE Approval Co-Coordinator Kiah Atkinson- Student Conclave Co-Coordinator Emily Harstad– Student Conclave Co-Coordinator Sara Kopera – Blog Coordinator Bridget Hahn - Community Outreach Coordinator Frank Czuba – Administrative and Management SIS Co-Coordinator Rita Moore – Developmental Disabilities SIS Coordinator Catherine Killian – Academic Education SIS Co-Coordinator Joy Hyzny – Assistive Technology SIS Co-Coordinator Monika Robinson – Home and Community Health SIS Co-Coordinator Laura Calos - Orthopedic & Upper Extremity Rehab SIS Co-Coordinator Alison Baker – Pediatrics SIS Co-Coordinator Maureen Karwowski - Early Intervention SIS Co-Coordinator Sam Wallenberg – JEDI SIS Co-Coordinator Maddy Nave - Mental Health SIS Co-Coordinator Ryan Thomure – Mental Health SIS Co-Coordinator Ashley Hettlinger – Pediatrics SIS Co-Coordinator</p>
<p>SIS Coordinators: Nancy Richman - Administration and Management SIS Co-Coordinator Kathleen Ellis – Assistive Technology SIS Co-Coordinator Clare Giuffrida – Early Intervention SIS Co-Coordinator Ruby Loera – OTA SIS Coordinator Pooja Patel – Gerontology SIS Coordinator Lillian Chen-Byerley – JEDI SIS Co-Coordinator Kathy Preissner – Academic Education SIS Co-Coordinator Ruby Loera - Home and Community Health SS Co-Coordinator Maude Makoni - Orthopedic & Upper Extremity Rehab SIS Co-Coordinator</p>	

	Moira Bushell – School-Based Practice SIS Co-Coordinator Samantha Holzschu – Sensory Integration SIS Co-Coordinator Kyra Bariller - Sensory Integration SIS Co-Coordinator
Guests: Maureen Mulhall Veronica Fowler Abi Swidergal	

Topic	Notes	Action Items & Person Responsible
Call to Order	Brenda called the meeting to order at 9:00am. Since ILOTA President Beverly Menninger was unable to attend the meeting, Bev asked Brenda, as Director of Advocacy and second in line pursuant to the bylaws, to facilitate the meeting. Brenda asked Board members if there was any objection to recording the Board meeting for Bev. No objections.	
Welcome and Introduction of New Board Members and Guests	Taylor Lerman introduced	
Roll Call	See members/guests present above.	
Approval of Minutes	Motion to approve the August 19, 2023, Full Board Meeting Minutes. (See attached) Motion made by Anne Kiraly-Alvarez 2 nd by Kathleen Ellis. Motion Passed (MOTION 2024-02-01)	
President's Report: Brenda Koverman for Beverly Menninger	President's Update – Mtg held with new director of the Division of Professional Regulation. The director stressed the need for new members of the Licensure Committee in order to enable the Board to meet with a Quorum. Discussion of recruitment of members.	George will follow up with Bev to get an announcement out to the membership to solicit interest for

	<p>Executive Board will be reviewing/discussing the Strategic Plan in their March meeting and Board members were encouraged to share information that they want discussed to their Board representative prior to the March meeting.</p> <p>ASAP Awards – Bev will be leading an effort to apply for two different award categories. One category that will be submitted is Membership and the other is CE based on ILOTA’s activities in these areas.</p>	<p>Licensure Board members</p>
<p>Director of Advocacy Report: Brenda Koverman and Maureen Mulhall</p> <p>Nancy Richman – Practice Act</p>	<ol style="list-style-type: none"> 1) OT Compact: Bill introduced. Awaiting next steps from group including AOTA, NBCOT, Maureen, Nancy Richman, and Emma Penn. The Governor’s Office has put a “hold” on all licensure Pact bills due to issues associated with issues such as gender-affirming treatment, etc. 2) Practice Act-Direct Access: New language drafted from committee. Awaiting Maureen or Nancy to discuss with Bob Morgan. 3) Medicaid expansion in the schools: Committee has met several times. Awaiting next steps from the group including Moira B, Nancy R and June W 4) Right to Repair Bill: Awaiting recommendation from group including Joy and Kathleen regarding if we should support, oppose, or remain neutral on bill. Discussed the current bill and fact it does not include any wheelchair or durable medical equipment language. Discussed discontinuing monitoring this legislation due to the lack of inclusion of things that would impact OT. 5) HBCS: Coordinating with Monika and Ruby to determine next steps to expand waiver use in IL. 6) Medicaid OP rate: Awaiting IPTA, IOTA and ISHA lobbyists to contact department to schedule meeting about process barriers. 7) Loan Forgiveness Mental Health: Awaiting next steps pursued by this group led by Julie Cuba. This bill did not move forward last year and new bill not introduced this year. 8) New Bills introduced in this session: Maureen and Brenda have met to discuss prioritization of bills. Brenda will be reviewing and contacting people as needed about the bills with OT interest. <p>Practice Act: Went into effect January 1, 2024. Better language (gender, etc.). There are a few issues related to direct access. Proposed language has been provided to the</p>	

	<p>Department and it is expected that they will accept our language and an amendment will be submitted to the bill via legislation. (Schools and Mental Health are two areas current language does not support well. Maureen reported that she will follow up with Rep. Morgan about the proposed language, and search for a bill where the amended language can be added.) Pelvic Health as scope of practice was not supported by the Department as well as Low Vision, but will continue to work with the Department going forward. Suggested Rule Changes – Act discusses practice pending licensure. The Rules need to be modified to remove current language about an “authorization letter being issued” since the Department no longer does those. Going to remove that language from the Rule and work with Department to potentially get the current rule “waived” which is an option that the Director has. Maureen will be asking the Director to issue this waiver.</p> <p>There is a need to develop an education plan for members that will be implemented as soon as we get the official language we are asking for from IDFPR, and when the Rules are finalized/passed.</p> <p>Lillian discussed her recent experience receiving home health due and reported concerns regarding how current rules have limited/impacted the receipt of home health services. Stressed need for additional legislation/changes in legislation in this area. Identified that she has personal relationships with some legislators and willing to make connections as needed.</p>	
<p>Director of Communications Report: Michelle Hanawalt</p>	<p>Social Media: Taylor Lerman, a student at Midwestern University, has taken over as social media coordinator starting this month. Taylor has begun and has already created a few posts. Welcome to Taylor!</p> <p>Newsletter- Thank you to Lauren Adrian who works at Shirley Ryan who continues to coordinate publishing our newsletter. Lauren will be transitioning off of the Newsletter at the end of the summer. We want to thank Lauren for her commitment to the Newsletter. If anyone would like to join the newsletter team for reviewing submitted articles, please email Lauren Adrian to join. We will be recruiting someone to replace Lauren, so please contact Michelle if you are interested or know someone who would be interested in assuming this role.</p> <p>Blog- If anyone would like to submit a blog post, please reach out to Sara Kopera.</p>	

	<p>Website- If anyone would like to be the website coordinator please reach out to Michelle.</p>	
<p>Director of Finance Report: Dalmina Aria</p>	<p>Financial Update</p> <ul style="list-style-type: none"> • Account Balances as of 2/15/24 6:00 PM: • Checking: \$132,707.06 • Debit: \$3,072.70 • CD: \$5,159.95 • Money Market: \$77,970.46 • Total: \$218,910.17 <p>For the first five months of the 2023-24 fiscal year:</p> <ul style="list-style-type: none"> - Total income so far exceeds entire year's budgeted income by \$7,089 (3.6%) with seven months still to go - Continuing Education income so far of \$39,957 exceeds entire year's budgeted CE income (\$38,000) by \$1,957 (5%) - Net income after five months is a healthy \$109,187 <p>2) CE Report - Modalities course capped at 24 and already have 4 registered. Sara is working on finding supplies and budget for the Splinting Course.</p> <p>3) ILOTA Conference Chair Search – Email blast went out from the Office soliciting volunteers to take Chair-Co-Chair. Interested persons should send email to Dalmina or George if interested or if you have a colleague interested.</p> <p>4) ILOTA Student Conclave Recap – Hosted last weekend at Midwestern University. 115 registered for the event. Overall attendance including sponsors, etc. there was over 100. Estimated that we will make approximately \$1000 revenue on the event due to the donated space and support from Midwestern University. Taylor shared her perspective and experience as a student during the event. Taylor also posted several photos, etc. from the event on the ILOTA social media. A feedback survey will be sent to those that attended.</p> <p>See attached reports:</p> <ol style="list-style-type: none"> 1) Profit and Loss Statement January 2024 2) Profit and Loss Statement September 2023 through January 2024 	

Director of Membership Report: Anne Kiraly-Alvarez	<p>Membership report:</p> <table border="1" data-bbox="499 363 1039 1166"> <thead> <tr> <th>Category</th> <th>February 13, 2024</th> </tr> </thead> <tbody> <tr> <td>Admin</td> <td>3</td> </tr> <tr> <td>Associate</td> <td>3</td> </tr> <tr> <td>Honorary Lifetime</td> <td>7</td> </tr> <tr> <td>Multistate</td> <td>31</td> </tr> <tr> <td>OT New Practitioner</td> <td>126</td> </tr> <tr> <td>OTA New Practitioner</td> <td>39</td> </tr> <tr> <td>OTA</td> <td>135</td> </tr> <tr> <td>OTA monthly</td> <td>30</td> </tr> <tr> <td>OT</td> <td>864</td> </tr> <tr> <td>OT Monthly</td> <td>102</td> </tr> <tr> <td>Retiree</td> <td>19</td> </tr> <tr> <td>Student</td> <td>474</td> </tr> <tr> <td>TOTAL</td> <td>1833</td> </tr> <tr> <td>Difference (from 1/11/24)</td> <td>15</td> </tr> </tbody> </table> <p>Discussion of the 2023 Feedback survey and implications. Anne had sent the survey results to all Full Board members last month. She reviewed the highlights of the report for everyone and asked if people had questions or comments. The final survey report will be sent to the entire membership in the coming months. Brenda noted that we need to remind membership about things that we are doing based on the results of the membership survey and that their feedback is important and heeded.</p>	Category	February 13, 2024	Admin	3	Associate	3	Honorary Lifetime	7	Multistate	31	OT New Practitioner	126	OTA New Practitioner	39	OTA	135	OTA monthly	30	OT	864	OT Monthly	102	Retiree	19	Student	474	TOTAL	1833	Difference (from 1/11/24)	15	
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<p>Updates from SIS Coordinators and Committee Coordinators</p>	<p>CE Committee:</p> <p>Please see the CE Coordinator Board Report here: https://docs.google.com/document/d/12vp055RKOeDCyaMPNa7gt9N-fvnziJ7Y/edit?usp=sharing&oid=117354497127742897263&rtpof=true&sd=true</p> <p>We are planning Zoom CE events for this year including:</p> <ul style="list-style-type: none"> Transgender affirming care Pelvic Health Burnout Fieldwork education. <p>We are planning an in-person splinting event at MWU with Dana and Susanne in May. Most pressing at the moment is the need to purchase supplies. Sarah will work with Dana to find discounted supplies. If we had a budget that would help us plan.</p> <p>We are open to collaborating with the SISs to provide setting specific CE's as well.</p> <p>Leadership Development Program Committee:</p> <p>Presentation of plans to revise the program for the 2024-25 cohort, primarily with changes in the timeline for the program. This is only in its initial stages but represents the main ideas and rationale. Looking at moving the start of the cohort to coincide with the calendar year. This would give an opportunity to better promote the program at activities such as Fall Conference for recruitment purposes. The vast majority of participants are from the Chicago area and the committee would like to explore ways to engage people from downstate and OTA's as well. Committee is asking for Board feedback and ideas on how to enhance the program. Members are encouraged to connect with the Coordinator. Discussion followed.</p> <p>Maude Makoni - Orthopedic and Upper Extremity SIS - Has just started in the role and met with the previous co-coordinators to learn more about what they have done. Sent report to Bev and will be reaching out to members to get more ideas and suggestions for activities that the membership wants.</p>	

Clare Giuffrida - Early Intervention SIS – Discussed rate increase for treatment and payment for meetings, evaluation, etc. has also increased. As they go into the next year, they are working with local providers of care who interface with early intervention to support increased funding for care and treatment. New Division that will encompass Childcare and related services so greater coordination and more opportunity for OT practice in early intervention. The approved assessment list has been updated and finally current. Question asked about status/action related to the 25% supervision requirement for OTAs. Claire indicated that it is an issue being addressed through the EI Coalition.

Lillian Chen-Byerley – JEDI SIS - The SIS is looking for new leadership. Dalmina and Sam are stepping down. Concerned about the ability to sustain the SIS when leadership positions are vacant. Seeking feedback/assistance to help fill these positions. It was mentioned that the Executive Board has discussed this issue and want to pull in the Board Recruitment Coordinator to assist with this. Discussion about committee leadership/volunteer recruitment in general.

Nancy Richman – Administration and Management SIS – Frank Czuba is working with group of students to develop an FAQ to go onto the website. George thanked Frank and Nancy for their assistance with responding to member/non-member inquiries that come in through the ILOTA email for assistance.

Hannah Kaytonah – Nominations Committee – Seeking assistance from the Board regarding the upcoming available positions: Director of Communications, Secretary, Director of Finance-Elect, and Director of Membership. Suggested that she contact the Chicagoland Directors Organization as well as larger institutions in central/southern Illinois. Announcements to the overall membership for recruitment will come out in the Spring to solicit interest as well.

Maude Makoni – RA Rep - Is getting ready to step down from her AOTA RA leadership role and stressing more need for collaboration between the State and the AOTA via the RA. AOTA will be recruiting nominees for the next term.

Secretary Report: Robin Jones	Reminder: Please be sure to submit your items for future Full Board meetings in a timely manner so that they can be added to the agenda for everyone to prep prior to the “Live” meeting.	
Other Business	George provided information for the Fall 2024 conference. Shared that the net revenue from the fall 2023 conference was over \$40,000, which exceeded projections. Registration had to be “closed” due to reaching maximum capacity due to limitations of NIU. 2024 will be held at NIU (holding space now) for two days, Friday and Sat, November 22-23, 2024. Will be releasing call for papers soon. Really need to recruit chair for the conference.	
Adjournment	Motion to adjourn the meeting was made by Anne Kiraly-Alvarez and 2 nd by Hannah Kaytonah. Adjourned at 11:05am. (MOTION 2024-02-02)	

Prepared by Robin Jones, ILOTA Secretary.