



**ILLINOIS OCCUPATIONAL THERAPY ASSOCIATION
EXECUTIVE BOARD MEETING AGENDA/MINUTES
July 17, 2021 * 9:00 am * Location: Zoom Call**

Members Present	Members Present for a Portion of Meeting	Members Absent
Anne Kiraly-Alvarez – President Carol Michels – Director of Advocacy Molly Bathje – Director of Communications Moirra Bushell – Director of Finance Christy Rojas – Director of Membership George Buckley – Executive Director		Robin Jones – Interim Secretary
	Guests Present	
	Brenda Koverman – Incoming Advocacy Chair	
	Beverly Menninger – Incoming President-Elect	

Topic	Notes	Action Items & Person Responsible								
Call to order	Anne called the meeting to order at 9:05am	n/a								
Roll call	See members present above	n/a								
Approval of minutes	<ul style="list-style-type: none"> <i>Motion to ratify the email approval of June 19, 2021 Executive Board Meeting Minutes. Motion passed. (MOTION 2021-07-01)</i> 	n/a								
New Business	SOAR meeting	All board members to review and update action steps within the strategic plan by end of July.								
President	Confirm a date for the annual board meeting during ILOTA Conference in October. Set for October 16, 2021 integrated with Awards and Keynote meeting.									
Finance Report										
2021-22 Budget Update	<table border="0"> <tr> <td>Income</td> <td>YTD</td> <td>Budget</td> <td>Difference</td> </tr> <tr> <td>Membership</td> <td>56589</td> <td>60000</td> <td>-3411</td> </tr> </table>	Income	YTD	Budget	Difference	Membership	56589	60000	-3411	Moirra will send exec board updated proposed budget by
Income	YTD	Budget	Difference							
Membership	56589	60000	-3411							

CE	19855	35000	-15145	end of month for review.
Conference	27613	20000	7613	
Other	2186.48	6300	-4113.52	
Total	106243.48	121300	-15056.52	
Expenses				
Operating	98075.64	113800	-15724.36	
Direct Costs	11767.28	29000	-17232.72	
Total	109842.92	142800	-32957.08	
Net Income	-\$3,599.44	-\$21,500.00	\$17,900.56	
As of 6/30/21				
Bank Account Balance as of 7/14/21:				
Checkingt:\$41,375.25				
Debit: \$4,915.62				
Total: \$46,290.87				
Currently in the red and functioning out of savings, but partially expected due to expenses.				
22 FY Budget Review: potentially 20K loss, looking at options to balance such as additional course, increasing conference fees, increasing sponsorships etc.				
Expenses are largely the same. No additional in person conference fees. Need to generate more income overall. Goal to get budget as close to neutral as possible.				
Ideas to increase revenue:				
Charge for surveys to be sent out (ex: doctoral students) must be members before we send it out.				
Adding option for social media promotion of job postings.				
Consider raising membership rates as COVID stabilizes.				

	<p>Conference Update: Moving along. Post cards in process, brochure being edited, all but one proposal approved. <i>Motion to revise this year's conference rates to \$150 for members and \$250 for non-members. Motion passed. (MOTION 2021-07-02)</i></p>			
<p>Advocacy Update</p>	<p>Bill Number</p>	<p>Topic</p>	<p>Outcome</p>	<p>Carol to work with Brenda regarding transitioning role and possible future focus to make sure we're kept out of future additional training requirements as our education already includes this.</p>
	<p>SB2241</p>	<p>Riding Therapy</p>	<p>No action this general assembly: Keep an eye on this as it will return</p>	
	<p>SB2243</p>	<p>Music Therapy Licensing</p>	<p>No action this general assembly: Keep an eye on this as it will return</p>	
	<p>SB0667</p>	<p>Dementia Training</p>	<p>Sent to the governor to sign on June 24. He has 60 days to take action.</p> <p>If signed: One hour CEU requirement required for OTs who have direct patient interaction with populations age 26 and older</p>	
	<p>HB3100</p>	<p>Implicit Bias Training</p>	<p>Sent to the governor to sign.</p> <p>If signed: OTs working in settings where they are mandated reporters under the Abused and Neglected Child Reporting Act (such as EI and School Practice) must have Implicit Bias CEUs</p>	
	<p>SB0221</p>	<p>Home Healthcare</p>	<p>Did not move forward to governor. No impact to OTs</p>	
	<p>HB3308</p>	<p>Telehealth</p>	<p>This was sent to the Governor to sign on June 29, 2021. He has 60 days to take action and is expected to sign the bill into law.</p>	

			<p>ILOTA has been included in a joint letter from the Telehealth Coalition to the Governor urging him to sign the bill.</p> <p>When/If the bill becomes law, ILOTA will send out some type of notification</p>	
	SB1078	Allows OT/PT/AT to perform dry needling if they have had specific education and training	Sent to the Governor for signature.	
		OT Compact	This is not being acted upon this spring. The next step is to meet with the DPR regarding this before ILOTA takes any action	
General assembly out of session for summer.				
Membership updates	Category	July (7/15/21)		Christy and George to review anticipated membership renewals between now and end of fiscal year to better adjust anticipated renewals for budget.
	Admin	3		
	OT	426		
	OT Monthly	63		
	OT New Practitioner	8		
	OTA	62		
	OTA monthly	12		
	OTA New Practitioner	4		
	Student	459		
	Retiree	9		
	Multistate	13		

	Honorary Lifetime	3		
	TOTAL	1062		
	Difference	2		
Secretary updates	N/A			
Communications update:	Working with leadership program for additional content. Social media policy in process. Molly will be meeting with someone with interest for new blog coordinator position. Latest issue of communique is almost done, waiting for some content to be updated according to recent events.			
Adjournment	<i>Motion made to adjourn meeting at 11:56 am. Motion passed. (MOTION 2021-07-03)</i>			